

NMAFP Board of Directors' Fact Sheet

Revised February 3, 2025

Current Active NMAFP Committees:

- **Governmental Affairs Committee**, Dr. Rick Madden, Chair: Concentrates on Legislative activities throughout the year and especially during the Legislative Session. Chapter Executive works closely with the Governmental Affairs Chair. This committee meets several times per year, usually in conjunction with board meetings. An article, about this committee's activities, is included in each quarterly NMAFP newsletter.
- **Scientific Advisory Committee**, Dr. Lisa Stolarczyk, Chair: Meets once a year during the state conference with the intention of building a speaker database for the following year's conferences. Chapter Executive works closely with this Committee throughout the year, which is made up of all the current Officers, and Dr. Melissa Martinez. May meet ad hoc for other educational opportunities.
- **Scholarly Activities Committee**, Dr. Alicia Gonzales, Chair: Concentrates on resident and student activities during the year and works on the Annual Resident and Student Poster Session at the NMAFP Winter Refresher in Albuquerque.
- **Communications Committee**, (need new Chair as of 07-17-24) The Chair of this committee also serves as the Editor of the newsletter, *Roadrunner*, and is responsible for accepting ads for the website as well as approving the quarterly newsletter before it is printed. Chapter Executive works closely with the Communications Chair throughout the year.
- **Chapter Affairs Committee**, Dr. Dion Gallant, Chair, and Dr. Valerie Carrejo, Co-Chair: Works closely with the Chapter Executive and is responsible for collecting the Chapter Executive's yearly employee evaluations and reporting the results to the Board. The Chapter Affairs Committee Chair also oversees the Budget Meeting each year in the Fall.

Future NMAFP Activities:

- 43rd Annual Winter Refresher in Albuquerque and Poster Session, Saturday, February 22, 2025, Sandia Resort and Casino
- Board Meeting, Saturday, May 3, 2025, Noon, Lunch Served, Location TBD
- 67th Annual Family Medicine Seminar, August 7-9, 2025, Ruidoso Convention Center, Ruidoso
- Board Meeting, Sunday, August 10, 2025, MCM Elegante Lodge and Resort, 8:30 am, Breakfast served
- 20th Annual Med Student Reception, Friday, September 12, 2025, Sandia Resort, 5:30-8:30 pm
- Annual Budget Meeting, Saturday, September 13, 2025, 10:00 am, Breakfast served, Location TBD

Order of Officers:

1. **First Year as an Officer on the Board: Vice President** - Is responsible for helping to plan the annual Med Student Reception that takes place in 2025 on Friday, September 12, 2025, 5:30-8:30 pm, Sandia Resort and Casino. During this year, the Vice President attends the four Board Meetings, two Conferences, the Budget Meeting, the AAFP Annual Chapter Leader Forum in KC in late April/early May, the Annual Budget Meeting, and has an opportunity to learn from the other officers what will be expected as he/she moves up in the ranks. The Vice President is also a member of the Scientific Advisory Committee.
2. **Second Year as an Officer on the Board: Secretary-Treasurer** – Is the Moderator and works with the new Vice President in the planning of the annual Med Student Reception which takes place in 2025 on Friday, September 12th, 5:30-8:30 pm, Sandia Resort and Casino. Attends the four Board Meetings, two Conferences, may or may not attend the AAFP Annual Chapter Leader Forum in KC in late April/early May, but will attend the Annual Budget Meeting in the fall. The Secretary-Treasurer is also a member of the Scientific Advisory Committee.
3. **Third Year as an Officer on the Board: President-Elect** - Attends the four Board Meetings, two Conferences, may or may not attend the AAFP Annual Chapter Leader Forum in KC in late April/early May, does attend the Annual Budget Meeting, and is the Scientific Program Chair for the Winter Refresher. He/She is responsible for contacting speakers to present at his/her conference. Executive director works closely with the President-Elect on this project. The President-Elect is also a member of the Scientific Advisory Committee.
4. **Fourth Year as an Officer on the Board: President** - Attends the four Board Meetings, two Conferences, may or may not attend the AAFP Annual Chapter Leader Forum in KC in late April/early May, does attend the Annual Budget Meeting, and is responsible for addressing various issues that come into the NMAFP Business Office from the press, other organizations, etc. The President writes four articles during his/her year for the quarterly *Roadrunner* that is mailed to 900 members and posted on the NMAFP website. The President is the Scientific Program Chair for the summer conference, just as he/she is moving to the officer position of Immediate Past President. There is an 18-month period in between the time the President-Elect is Scientific Program Chair for the Winter Refresher and the President is the Scientific Program Chair for the Summer Conference. Chapter Executive works closely with the President on this project. The newly-elected President is the Chair of the Scientific Advisory Committee.
5. **Fifth Year as an Officer on the Board - Immediate Past President** - Attends the four Board Meetings, two Conferences, and the Annual Budget Meeting. He/she also supports the NMAFP initiatives and helps Board Members in any way he/she can. The Immediate Past President is available for questions from the press, other organizations, etc. that come into the NMAFP Business Office.
6. **Board Chair** - The Board of Directors shall, immediately after the annual meeting, elect a chairman from among its members, who shall preside at all meetings of the Board. The Board Chair also attends the two Conferences and the Annual Budget Meeting. The Chapter Executive gets approval from the Board Chair before the Agenda and Minutes are shared with the BOD members. The Board Chair is also available for questions from the press, other organizations, etc. that come into the NMAFP Business Office.